

**Meeting of Board of Directors
February 13, 2020, 7:00 pm
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on February 13, 2020, at 7:00 pm at Skowhegan Area Middle School. Harold Bigelow*, Haley Fleming*, Theresa Howard*, Desiree Libby*, Brandy Morgan*, Jennifer Poirier* and Dixie Ring* were absent.

*excused

1. Call to Order

The Chair called the meeting to order at 7:00 PM.
Flag Salute followed.

2. Good News and Recognitions

The Board heard a presentation from 21st Century Grant Director, Dawn Fickett. Dawn updated the Board on the R.E.A.C.H. After School Programs at North Elementary, Margaret Chase Smith and Skowhegan Area Middle Schools. Students, Taban Y., Travis C. and Jonathan G. shared with the Board their experiences participating in the After School Program.

3. Approval of the Minutes – 1/23/20

**ON A MOTION BY Peggy Lovejoy, seconded by Jeannie Conley,
the Board voted to approve the minutes of the Board of Directors’
meeting of 1/23/20, into the public record. (682 yes)**

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of intent to retire from Ann Thiboutot, Student Services Coordinator at Somerset Career and Technical Center, effective June 2020.

The Superintendent acknowledged and accepted a letter of intent to retire from Rean McGinley, English/Government Teacher at Marti Stevens Learning Center, effective June 2020.

The Superintendent acknowledged and accepted a letter of intent to retire from Cathy Farmer, Special Education Teacher at Skowhegan Area Middle School, effective June 2020.

b. School Personnel

There were no school personnel who wished to speak.

c. Visitors

There were no visitors who wished to speak.

5. Committee Reports

a. Personnel Committee – 1/23/20

ON A MOTION BY Peggy Lovejoy, seconded by Jeannie Conley, the Board vote to accept the minutes of the Personnel Committee meeting of 1/23/20 into the public record. (682 yes)

Peggy Lovejoy, Committee Vice-Chair, reviewed the minutes. There were no recommendations.

b. Building Committee – 1/27/20

ON A MOTION BY Jeannie Conley, seconded by Goff French, the Board voted to accept the minutes of the Building Committee meeting of 1/27/20 into the public record. (682 yes)

Jeannie Conley reviewed the minutes. There were no recommendations.

Building Committee – 2/3/20

ON A MOTION BY Jeannie Conley, seconded by Derek Ellis, the Board voted to accept the minutes of the Building Committee meeting of 2/3/20 into the public record. (682 yes)

Jeannie Conley reviewed the minutes and asked the Board to vote on the following recommendation:

ON A MOTION BY Jeannie Conley, seconded by Goff French, the Board voted to enter into a Contractual Agreement with

Stephen Blatt Architects for architectural and related services regarding the upcoming State approved School Construction Project. (682 yes)

c. Educational Policy/Program Committee – 1/27/20

ON A MOTION BY Amy Rouse, seconded by Sarah Bunker, the Board voted to accept the minutes of the Educational Policy/Program Committee meeting of 1/27/20 into the public record. (682 yes)

Amy Rouse, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

ON A MOTION BY Amy Rouse, seconded by Sarah Bunker, the Board voted to support and remove Policy, IHBAB, Referral to Pupil Evaluation Team, as recommended by the Department of Education Special Education Audit process. (682 yes)

Educational Policy/Program Committee – 2/11/20

ON A MOTION BY Amy Rouse, seconded by Sarah Bunker, the Board voted to accept the minutes of the Educational Policy/Program Committee meeting of 2/11/20 into the public record. (682 yes)

Amy Rouse, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

ON A MOTION BY Amy Rouse, seconded by Sarah Bunker, the Board voted to support the adoption of draft policy GBGE, Return to Work and Light Duty Assessment, as written. (682 yes)

d. Support Services Committee – 2/5/20

ON A MOTION BY Jean Franklin, seconded by Mark Bedard, the Board voted to accept the minutes of the Support Services Committee meeting of 2/5/20 into the public record. (682 yes)

Jean Franklin, Committee Vice-Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

ON A MOTION BY Jean Franklin, seconded by Mark Bedard, the Board voted to approve the submitted seating proposal of A Plus Athletic Products. (682 yes)

ON A MOTION BY Jean Franklin, seconded by Mark Bedard, the Board voted to accept the listed donations: \$68.26 from Canaan Sports Boosters for the Canaan PTF; 12 cardboard tubes, shoe boxes and show laces from New Balance to the Skowhegan Area High School (value of \$40); \$1,500 from Ken's Family Restaurant for the After School Program. (682 yes)

6. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Jean Franklin, seconded by Todd Smith, the Board voted to approve nominations page 1. (682 yes)

b. Report on Assessments Payments to Date

The Superintendent shared that as of February 13, 2020, all six towns, including Canaan, Cornville, Mercer, Norridgewock Skowhegan and Smithfield were current on their monthly assessments, with February assessments due on the 20th.

c. Update on New School Construction Project – Architect Selection

The Superintendent shared that the Building Committee will meet with Architect Stephen Blatt and his team who will be involved in the school construction project. The team will review the tasks, timeline and the committee will have an opportunity to ask clarifying questions regarding the planning process.

d. Review and Approval of 2020-2021 School Calendar

Following a review of the proposed 2020-2021 by the Education Association, Career and Technical schools and the Board, the following recommendation was made:

ON A MOTION BY Amy Rouse, seconded by Karen Smith, the Board voted to approve the 2020-2021 School Calendar as written. (682 yes)

e. Other

The Superintendent shared the current enrollment report for PreK-12 – 2,373 (2,376 last report).

The Superintendent shared a tentative Budget Schedule for various budget review meetings, as well as Board informational meeting, etc. The Finance Committee met with the District Auditor to review the FY2019 Audit Report, which was a positive report.

Subsidy information has been received from the DOE.

The Superintendent recommended that a date be set for the submission of Nickname/Mascot & Related Imagery Feedback forms to end. It was agreed that February 24th would be last day. The deadline will be reported in the newspaper and on the web.

7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent shared school updates with the Board as well as various sessions scheduled for the upcoming Teacher Workshop on March 2nd.

The Support Services Manager shared that four employees are working on obtaining their bus driver license.

8. Old and Unfinished Business

There was no old or unfinished business discussed.

9. Introduction of New Business

There was no introduction of new business discussed.

10. Adjournment

The Board adjourned at 7:52 pm.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools